



Visionary School Leadership Outline of Staff Meeting Agendas

Once your school has been trained by a Full-Circle Learning facilitator, the school principal or learning leaders become significant in supporting the progress of the school between site visits. How will you nurture your schoolwide “family”? How will you honor your position as a role model? The following suggestions are designed to help you organize the time well and guide teachers and learners in their efforts to apply the learning toward individual and community transformation goals.

Suggested Framework for Weekly Staff Meetings

Week 1	Support Best Practices in the Full-Circle Learning Classroom (Present the Monthly Theme)
Week 2	Share or Demonstrate Successes in First half of Meeting; Grade-Level Teams Meet in Second Half for Interdisciplinary Project Planning
Week 3	Learning Leader Group Reflection Gathering (based on current habit-of-heart rubric with related quotations)
Week 4	Logistics in First Half of Meeting; Grade Level Groups Meet for Team Progress Reports in Second Half of Meeting

Suggested Monthly Best Practices Themes

(The following schedule is designed for an 11-month meeting calendar. Adapt your priorities to the length of your schoolyear. The themes of the middle months can be condensed and combined if necessary.)

Month One (Before School Starts)

Theme: Align Curriculum and Classroom Culture

1. Create classroom management plans
 - Choose class names as a school based on FCL modules
 - Plan human family introductions
 - Teachers customize habit-of-heart-based mastery charts
 - Plan Code-of-Ethics exercises for each classroom
 - Plan server nominations

2. Create year-long pacing guides (or guides for first semester)

Align each 13-S unit with government syllabus or standards on the pacing calendar

Month Two (As School Starts)

Theme: Reinforce the Vision through Daily Classroom Management

Conduct role plays to remind staff of strategies:

1. Positive identities (call out class names, etc.)
2. Review each teacher's noble role modeling
3. Present challenges as opportunities for growth
4. Share experience of Day 1 activities (Code of Ethics, Self-Mastery Charts, Server Nominations)
5. Demonstrate Humanity Circles (Layer Cake Strategy)

Month Three

Theme: Teach Learners to Turn Negatives into Positives

1. Motivate a learner you haven't yet reached with a unique role in a project, to honor their strengths
2. Practice using the Restorative Justice Pledge Sheets for consistent behavior issues
3. Guided Imagery – Tell stories with the student as the main character, using breathing to build self-control and self-mastery along with understanding of habits-of-heart.

Month Four

Theme: Value Character as much as Academics in a Project

1. Present an integrated project rubric or write portions of one on the board
2. Have teachers practice develop a rubric for their current habit-of-heart projects

Month Five

Theme: Address Community Needs and Resources in a Reading-Rich Environment

(Teachers use new possibilities for literacy to enhance a project step)

1. Teachers share samples of the ways they assign reading and writing in community service, through letters, speeches, stories, poetry, posters, class vision statements and songs
2. Discuss community transformation goals as they relate to habit-of-heart projects. Teachers layer in new literacy elements

3. Include a wisdom exchange, such as student letters about a health project designed to improve life for the community. Ask partners for input to add value to the project.

Month Six:

Theme: Address Community Needs and Resources in a Numeracy-Rich Environment

(Teachers use new possibilities for numeracy to enhance a project step)

1. Teachers share ways they have incorporated numeracy goals into community service, through charts, statistics, geometric building projects, measurements in science experiments, cooking or the role of counting in music
2. Discuss community transformation goals as they relate to current habit-of-heart projects. Add new elements that foster numeracy
3. Include a wisdom exchange component, such as an engineering project designed to improve community life. Send the design to a wisdom exchange partner. Ask for their ideas, to add value to the project.

Month Seven

Theme: Address Community Needs and Resources in an Arts-Rich Environment

(Teachers discuss new possibilities, then enhance the project.)

1. Teachers sing, show art objects, and discuss ways they have incorporated the arts into community service. Examples: FCL songs, traditional dances, sculpture, mosaics, crafts, or household items using recycled materials, to work toward service goals
2. Discuss community transformation goals as they relate to the current habit-of-heart. Add new creative elements

3. Include a wisdom exchange component, such as a live performance, a handmade greeting card, or a video sent to another school practicing on Whatsapp.

Month Eight

Theme: Collaboration Skills and Transformative Learning

1. Review the skills of transformative communities (mental models, ladders of inference, etc.)
2. Discuss the way these skills affect collaboration among teachers, parents and community members.
3. Review the group's experiences with conflict resolution strategies related to learners (both within their FCL units and also as a classroom management tool).
4. Discuss the school as a model for conflict resolution and collaboration in the broader adult community.

Month Nine

Theme: Plan the Year-End Mastery Ceremony

(Teachers discuss past examples and new possibilities, then enhance a project step)

1. Plan a ceremony that honors each student for a habit-of-heart they have mastered
2. Include a chance for students to give speeches about their service projects and their purpose for learning new skills
3. Students also present habit-of-heart awards to parents or guardians or honor them with songs
4. Hold the gatherings in class-size groups to allow time for each child's participation.

Month 10

Theme: Plan Together Based on Schoolwide Progress

(Teachers take a silent survey to set group goals for the coming year.)

1. Each teacher self-assesses their level of mastery in areas, such as planning, collaborating and classroom strategies
2. The results suggest topics for the following year's staff development meetings.

Do your teachers perform at the mastery level, at the practice level or as beginners, when they:

- Plan learning units and projects?
- Transform student behavior through classroom management?
- Match achievement goals and character goals?

Teachers who have mastered a strategy can demonstrate “best practices” in a follow-up meeting.

Month 11

Theme: Circle Party

Invite the wider circle of community members to a staff celebration, to thank them for their participation as special guests, volunteers, and role models for the learners. Acknowledge the service and capacity of your teachers to strengthen the broader community.

